

Introducing ParentsWeb

ParentsWeb, also called the **FACTS FAMILY PORTAL**, gives you, the busy parent, an opportunity to be involved in your child's academic progress and future success – via the Internet. **ParentsWeb** is a private and secure portal allowing parents to view academic information specific to their children, while protecting the child's information from others. You may view your child's grades, attendance, as well as other useful school information.

We have configured the PHS ParentsWeb to allow you to view

- Attendance
- Gradebook Grades
- Lesson Plans
- Homework
- Lunch Menu
- Report Card

- School Announcements
- School Calendar
- Class Websites
- Web Forms
- Other Useful School Information

For more information you can watch a 5 minute <u>ParentsWeb Overview video</u> at <u>http://bit.ly/PHS-PW</u>. The password to access the video is **ParentsWeb** (case sensitive). Please be aware that our school does not use all of the features mentioned in the video.

Please see the information on the reverse side of this sheet for instructions on setting up your ParentsWeb account.

Setting Up A New ParentsWeb Account

- In Chrome, Firefox, Safari, or Internet Explorer go to <u>www.factsmgt.com</u> and click **Parent Login**, then select **FACTS Family Online (ParentsWeb)**.
- Type our school's District Code: **<u>phs-kos</u>** (not case sensitive)
- Click Create New ParentsWeb Account.
- Type your email address (it must be the same email address that you have provided to the school) and click **Create Account**. An email similar to the one below will be sent to you which includes a link to create your ParentsWeb login. The link is active for 6 hours.

Re	enWeb Customer Support. 📄 Inbox x						
	RenWeb Support <autoemail@renweb.com> to me 🐨</autoemail@renweb.com>						
	This email is in response to your request to create an account for RenWeb's ParentsWeb. Please click the link below to create your username and password. The link below will remain active for 6 hours. If you did not make this request please contact your RenWeb school administrator.						
	Once you click the link below, you will have 6 hours to create your login credentials.						
	Click to create your ParentsWeb login						
	RenWeb Technical Support Team						

- Select the Click to Create your ParentsWeb login link from the email you receive.
- A web browser displays your Name and RenWeb Person ID.
- Type a User Name, Password, and Confirm the password.

Change/Creat	hange/Create Password						
Name	Person ID	User Name Password		Confirm			
Callie Johnston	11519	cjohnston	•••••	•••••	Save User Name and/or Password		

• Click Save User Name and/or Password.

User Name/Password successfully updated. Change/Create Password									
Callie Johnston	11519	cjohnston			Save User Name and/or Password				

- A message displays at the top of the browser, "User Name/Password successfully updated."
- You can now log in to ParentsWeb using your new User Name and Password.